



佛教筏可紀念中學

Buddhist Fat Ho Memorial College

Address: 99 Tai O Road, Tai O, Lantau Island, Hong Kong

Tel: 2985 5365, 2985 5628 Fax: 2985 5371

E-mail: info@eclass.bfhmc.edu.hk

Website: <http://www.bfhmc.edu.hk>

MAJOR CONCERNS:

To motivate students to take the initiative and move toward self-directed learning.

激發學習動機，促進自主學習。

To cultivate core values and develop essential problem solving skills.

培養核心價值，發展解難技能。

### 有關 2020-2021 年度申請入住學校宿舍事宜

敬啟者：本校現正接受 2020-2021 學年學生寄宿服務申請。為維持宿舍的良好運作，敬請閣下與貴子弟細閱附件三內的「宿舍規則」，以確定貴子弟是否適合入住宿舍。申請入住宿舍的學生是否獲准入住宿舍，須經由宿舍委員會面見後評定。任何學生入住宿舍後如未能遵守宿舍規則，其住宿資格會被取消。

如欲申請入住學校宿舍，須將已填妥的宿舍申請表交回校務處。本校宿舍委員會將會面見申請入住宿舍的學生，屆時家長須與學生必須一同出席。如閣下有任何查詢，歡迎與潘國健宿舍總監聯絡，電話 2985 5365。

此致

貴家長

校長\_\_\_\_\_謹啟

惲福龍

二零二零年七月一日



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1 July, 2020

**2020-2021 Regular Boarding Places**

Dear Parents and/or Guardians,

I am pleased to inform you that we are now accepting applications for 2020-2021 Regular Boarding Places. If your child wishes to dwell in the boarding house for the year 2020-2021, he/she is required to conform to the rules of the boarding house. A boarder may be suspended from staying in the boarding house if he/she violates the regulation(s). Please read the attached 'Regulations of the Boarding House' carefully.

The completed application form with sign should be returned to the General Office. To ensure your child is suitable for the boarding house, an interview will be held by the Boarding House Management Committee.

Should you have any enquiries, please feel free to contact the Director of Boarding House, Mr. Poon Kwok Kin at 2985 5365. Thank you for your kind attention.

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YUON Fuk Lung  
Principal

# 佛教筏可紀念中學

## 宿舍簡介

### 1 宗旨

宿舍為同學提供一個理想環境，讓他們學習群體合作、互相尊重、獨立自理、具責任感，使同學在品德方面有更佳的发展。此外，宿舍亦提供一學習環境予宿生在課餘溫習課堂所學，提升學業成績。為達致上述要求，宿生必須遵守宿舍規則。

### 2 一般資料

#### 2.1 入宿

2.1.1 凡本校學生均可申請入住學生宿舍，高年級學生的申請會獲優先考慮。

2.1.2 申請入宿的同學，須填妥「宿舍申請表」。申請者及其家長須在指定時間，出席由宿舍委員會(以下簡稱「宿委會」)安排的面試，面試合格及經批核後，方可入宿。新舊宿生需每一學年重新申請。宿委會會對每位宿生的住宿表現作定期評核。

2.1.3 准予入住宿舍的申請者必須在指定的日期、時間及地點，辦理入住宿舍手續。

2.1.4 繳費通知單由學校發出。

2.1.5 宿生須繳交一千五百元按金，另宿費每月一千五百元，全年分兩期(上、下學期)繳交。原則上，已交的宿費不會退還。若中途退宿，宿委會可行使酌情權，將其餘未入住的月份而已繳交的宿費退還給宿生。

2.1.6 宿費不包括膳食、水費、電費及醫療費等。

#### 2.2 退宿

2.2.1 如欲中途退宿，必須由家長書面通知宿委會。

2.2.2 如違犯宿舍規則，舍監會將個案提交宿委會處理，涉事宿生可能會被飭令退宿。

2.2.3 退宿申請而獲批准或被飭令退宿者，須於指定日期或之前遷出宿舍。遷出前，必須將房間清理妥當，帶走所有個人物品，並將所有原裝鎖匙(若有)交還舍監，否則其按金不予退還，亦可能影響其日後的入宿申請。

### 3 宿舍規則

3.1 必須絕對服從師長及舍監的指示，嚴格遵行「先服從、後上訴」的規定。

3.2 返回宿舍後，未經舍監批准，宿生不得擅自離開宿舍。

3.3 宿生必須遵守宿舍活動時間表作息及出席由宿舍舉辦的活動，

3.4 宿生不得污言穢語，宿生間要互相尊重，不得有欺凌行為。

3.5 基於保安理由，宿舍不對外開放，未經舍監或宿委會許可，宿生不可帶訪客進入宿舍範圍。家長或監護人如欲探訪宿生，可先向舍監申請。

3.6 宿生必須於上午八時十五分前返回學校；下午放學後須留在學校活動或溫習功課，然後由舍監帶領晚膳後返回宿舍。期間未經批准，宿生不得離開學校範圍。

3.7 在週末或學校假期，宿舍將會關閉。

3.8 宿生須於星期日或上課日的前一晚，晚上七時至七時三十分間返回宿舍。

3.9 宿生如身體不適，必須立即知會舍監。

3.10 如遇有緊急或特別事故，應即時向舍監報告。

3.11 宿生在宿舍必須保持安靜，嚴禁發出擾人聲浪。

3.12 宿生必須保持宿舍整潔，尤其個人床鋪及儲物櫃等私人空間。

- 3.13 必須愛護宿舍的設施，如有損毀必須賠償。
- 3.14 為確保所有宿生安全，舍監會不定時巡視宿舍房間，故此房門不應反鎖，否則將被處罰。
- 3.15 宿生在宿舍範圍要衣著整齊。
- 3.16 宿生必須保管個人財物，如貴重物件、現金或手提電話等。如有遺失，宿舍概不負責。
- 3.17 如發生火警，必須即時通知舍監。所有走火通道須保持暢通，嚴禁放置雜物。
- 3.18 宿生的住宿房間和床位均由舍監安排，除得到舍監批准外，宿生不得私自互調。
- 3.19 除得到舍監批准外，不得移動或改裝房內的傢具。
- 3.20 不可與其他宿生發生爭執。如欲投訴其他宿生，應親身或以書面向舍監投訴。
- 3.21 不可在宿舍房間內煮食及進食。
- 3.22 不可喝酒、抽煙。
- 3.23 不可藏有違禁及危險物品、香煙或打火機。
- 3.24 不可賭博或作任何帶博彩性質的活動。
- 3.25 不可攜帶或藏有色情物品。
- 3.26 不可做出有傷風化的行為，男女生絕對不能進入異性宿舍。
- 3.27 未得舍監同意 / 批准，宿舍內不可飼養寵物。
- 3.28 未獲得宿委會的允許，不得在宿舍範圍內拍攝或攝錄。
- 3.29 必須嚴守宿舍所訂之作息時間。
- 3.30 在宿舍範圍內(包括學生宿舍)嚴禁攜帶及進食肉類食品。
- 3.31 不得擅取他人物件。
- 3.32 未經舍監批准，不得在宿舍內使用自攜電器。

違反上述規則者，舍監會將個案提交宿委會處理，涉事宿生可能會被飭令退宿或/及取消其日後申請入宿的資格。同時宿委會可能將有關個案轉交學校訓育組作進一步處理。如對宿舍規則有任何爭議，宿委會保留更改宿舍規則及最終決定之權利。

#### 4 上訴程序

被取消宿位之同學可於七個上課天內向宿委會提出書面上訴，宿委會主席接獲上訴後，會委任專責小組處理及作出最後的決定。

#### 5 聲明

(a) 本人為申請入住宿舍學生的家長 / 監護人，本人明白所有宿舍規則，並會盡力督促敝子弟遵守宿舍規則。否則本人願意接受敝子弟被取消住宿資格的安排。

家長/ 監護人姓名: \_\_\_\_\_ 簽 署: \_\_\_\_\_  
與學生關係: \_\_\_\_\_ 聯絡電話: \_\_\_\_\_ 日 期: \_\_\_\_\_

(b) 本人為申請入住宿舍學生，本人明白所有宿舍規則，並會遵守，否則本人願意接受被取消住宿資格的安排。

學生姓名: \_\_\_\_\_ 學生簽署: \_\_\_\_\_ 日 期: \_\_\_\_\_

**BUDDHIST FAT HO MEMORIAL COLLEGE**  
**RULES OF THE BOARDING HOUSE**

**1 Introduction**

Boarding life provides students with opportunities to interact with each other in a group setting, through which respect, independence and a sense of social responsibility can be developed. The rules of the Boarding House are designed to make the students' stay as pleasant and as productive as is possible. Students are required to comply with these rules for the benefit of all residents.

**2 General Information**

**2.1 Admission**

- 2.1.1 All students of this school may apply for a boarding place. However, students in senior forms will have priority over those in the lower forms.
- 2.1.2 All applicants are required to complete and sign the application forms. Applicants together with their parents must attend the interview which is held by the Boarding House Management Committee who will consider each application on its own merit. Existing Boarders are required to apply for a boarding place every year.
- 2.1.3 The successful applicants will be required to enroll at a specified date, time and place.
- 2.1.4 All fee notices to parents are issued by the School General office.
- 2.1.5 The non-refundable deposit for a boarding place is HK\$1,500. The boarding fees are \$1,500 per month, and payment is to be made monthly or in 2 equal instalments (during the first & the second semester) in a year. In principle, boarding fees are non-refundable. However, the Warden may exercise his/her discretion and reimburse the remaining boarding fees to the boarder under exceptional circumstances.
- 2.1.6 Charges for food, electricity, water and medical expenses are not included in the boarding fees.

**2.2 End of Residence and Early Withdrawal**

- 2.2.1 A Boarder who wishes to withdraw during the Academic year is required to give a written notice to the Warden and the Boarding House Management Committee.
- 2.2.2 A Boarder who consistently violates the rules will be expelled from the Boarding House.
- 2.2.3 A Boarder who wishes to withdraw should conduct a room check on the date of checking out. The room must be cleared. All personal belongings must be removed before checking out, and any keys returned to the Warden. Otherwise, deposits (if any) will not be refunded to the boarder, and this may adversely affect his/her application for a boarding place in the future.

### **3 Rules of the Boarding House**

- 3.1** Students must obey their teachers and wardens. Should a student disagree with their teachers or wardens, he or she should comply with the instructions first and make any appeals later.
- 3.2** Boarders must not leave boarding house unless prior approval is granted by the Wardens.
- 3.3** Boarders should follow the Boarding House time-table and attend the activities scheduled by the Boarding House.
- 3.4** Boarders should not use foul languages. They should respect each other and must not bully others.
- 3.5** For security reasons, the boarding house is not open to the public. Boarders cannot bring any visitors to the boarding house without a warden's permission. If parents or guardians want to visit the boarders, they have to make an application to the wardens.
- 3.6** Boarders must return to school before 8:15 a.m.. They should stay in the campus after school for taking part in activities or doing revision. The wardens will bring them back to the boarding house after dinner. No boarders are allowed to leave the school without permission.
- 3.7** The boarding house is closed on weekends and during school holidays.
- 3.8** On every Sunday or at the night before a school day, all boarders must attend to Boarding House between 7:00 p.m. to 7:30 p.m.
- 3.9** Boarders must report to the wardens immediately if they do not feel well.
- 3.10** In case of any emergency or special event, report to the wardens immediately.
- 3.11** Always keep quiet in the boarding house. No any disturbing noises are allowed.
- 3.12** Always keep the boarding house clean and tidy. Pay attention to your private space such as your bed and locker.
- 3.13** Take good care of the facilities in the boarding house. Boarders are liable for causing any damages.
- 3.14** To ensure the safety of all boarders, the wardens will inspect the boarding rooms every day. Boarders should not lock their doors or they will be punished.
- 3.15** Boarders must dress properly within the premises of the boarding house.
- 3.16** Take good care of your personal belongings such as your valuables, cash or mobile phone. The boarding house does not bare any responsibilities for any loss.
- 3.17** When there is a fire, report to the wardens immediately. All fire escapes must be kept clear.
- 3.18** Boarders' rooms and beds are assigned by the wardens. Boarders cannot change their rooms or beds without the permission of the wardens.
- 3.19** Boarders should not move or modify the furniture in the boarding house without a warden's permission.
- 3.20** Do not quarrel with other boarders. If you want to complain about other boarders, you should submit your complaint to the warden in person or in writing.
- 3.21** Do not cook or eat in the rooms of the boarding house.

- 3.22 No drinking or smoking in the boarding house.
- 3.23 Do not possess any dangerous goods, cigarettes or lighters.
- 3.24 No gambling in the boarding house.
- 3.25 Do not possess or bring any pornographic or obscene articles to the boarding house.
- 3.26 No immoral behavior. Boarders must not enter the boarding house of opposite sex.
- 3.27 Do not keep any pets in the boarding house, unless consent /approval is given by the Wardens. .
- 3.28 No shooting or recording in the boarding house without the permission of the Boarding House Management Committee.
- 3.29 Strictly follow the schedule set by the boarding house.
- 3.30 Do not bring any meat to or eat any meat in the premises of the monastery (including the boarding house).
- 3.31 Do not take away others' belongings.
- 3.32 Unless provided by Wardens, no any electric appliances are allowed to operate in Boarding House.

In case any boarder violates the above rules, the wardens will submit the case to the Boarding House Management Committee for discussion. The boarder concerned shall be ordered to leave the boarding house and/or deprived of the right to re-apply for a place in the boarding house in the future. In addition, the Boarding House Management Committee may refer the case to the Discipline Team of the school for further actions. In case of any disputes, the Boarding House Management Committee reserves the right of final decision.

**4 Appeal procedures**

A Boarder who is expelled from the boarding house can appeal in writing to the Boarding House Management Committee within 7 working days. Upon receipt of the appeal, the Chairperson of the Boarding House Management Committee will appoint a working group to handle the appeal and make a final decision on it.

**5 Declaration**

(a) I am the parent /guardian of the applicant. I have read and understand all the rules of the boarding house. I will help him/her to abide and follow the rules of the Boarding House.

Name of parent or guardian: \_\_\_\_\_ Signature: \_\_\_\_\_  
 Relationship with applicant: \_\_\_\_\_ Contact No. : \_\_\_\_\_  
 Date : \_\_\_\_\_

(b) I am the applicant. I have read and understand all the rules of the boarding house. I declare that I will abide by and follow all rules of the boarding house.

Name of applicant : \_\_\_\_\_ Signature : \_\_\_\_\_  
 Date : \_\_\_\_\_





## 佛教筏可紀念中學

### 宿舍收費

- (1) 按金 \$1,500 (退宿時扣除雜費後發還)；
- (2) 每月宿舍費用為 \$2,400；  
 包括：(a) 宿費每月 \$1,500；  
 (b) 膳食費每月 \$750 (晚膳費用，不包括早餐費)；  
 (c) 雜費每月 \$150。  
 若中途退宿，曾入住月份的宿費不獲退還。
- (3) 繳費月份\*：  
 (a) 中一至中五級學生 (1/9/2020 – 30/6/2021)

期 數	繳費月份		合 共
第一期 (31/8/2020 或之前繳交)	1/9/2020 - 31/1/2021	\$2,400 × 5 個月	\$12,000
第二期 (31/1/2021 或之前繳交)	1/2/2021 - 30/6/2021	\$2,400 × 5 個月	\$12,000

- (b) 中六級學生 (1/9/2020 – 28/2/2021)

期 數	繳費月份		合 共
全期 (31/8/2020 或之前繳交)	1/9/2020 - 28/2/2021	\$2,400 × 6 個月	\$14,400

\*學期中入住宿舍的宿生請繳交入宿時該學期餘下月份的宿費。

BUDDHIST FAT HO MEMORIAL COLLEGEBoarding House Fee

(1) Deposit \$1,500 (refundable after deducting the miscellaneous expenses at the end of residence).

(2) Monthly boarding expenses are \$2,400 :

Including: (a) Boarding fee \$1,500 ;

(b) Catering fee (for dinner only, excluding breakfast) \$750 ;

(c) Other expenses \$150.

In principle, the boarding fee is non-refundable. However, the warden may exercise his/her discretion and reimburse any remaining boarding fees to the boarder.

(3) Charges for the period\* :

(a) For S1 to S5 students (1/9/2020 – 30/6/2021)

Instalments	Paying period		Total
First instalment (Before 31/8/2020)	1/9/2020 – 31/1/2021	\$2,400 × 5 months	\$12,000
Second instalment (Before 31/1/2021)	1/2/2021 – 30/6/2021	\$2,400 × 5 months	\$12,000

(b) For S6 students (1/9/2019 – 28/2/2020)

Instalment	Paying period		Total
One instalment (Before 31/8/2020)	1/9/2020– 28/2/2021	\$2,400 × 6 months	\$14,400

\*Boarders who did not join the boarding house at the beginning of the school year please pay the remainder of the boarding house fees.

**佛 教 筏 可 紀 念 中 學**  
**宿舍申請表 Application for Boarding Place 2020-2021**

## (A) 一般資料 General Information

學生姓名 Name of Student	(中文 Chinese) (英文 English)	香港身分證號碼 HKID No.	
出生日期 Date of Birth		性別 Sex	
國籍 Nationality		班別 Class	
住址 Home Address			
個人電郵 Personal Email Address			
家居電話 Home Phone		學生手提電話號碼 Student's Mobile	
	父親 Father	母親 Mother	監護人 Guardian
家長/監護人姓名 Name of parent / Guardian			
流動電話號碼 Mobile Phone Number			
職業 Occupation			
工作地點 Company Address			
監護人與學生的關係 Guardian's Relation to Boarder			

## (B) 住宿記錄 Boarding History

你曾否入住本校宿舍？ Have you ever been a boarder in our school before?
*有 Yes <input type="checkbox"/> 請註明年份 Year(s) : _____
*沒有 No <input type="checkbox"/>

\*在適當的位置寫上‘✓’ (please indicate with a ‘✓’)

## (C) 申請住宿年期

Intended Period of stay in Boarding House

(在適當的位置寫上‘✓’)

(please indicate with a ‘✓’)

中一至中五級學生 (九月至六月) S1 to S5 students (September to June)	
中六級學生 (九月至二月) S6 students only (September to February)	

(D) 申請人 (即學生) 個人背景資料 Personal History of Applicant <資料保密 Confidential>

1. 學生曾否被任何學校要求停學 ? Has the applicant been requested to leave a school ?	沒有 No <input type="checkbox"/>	有 Yes <input type="checkbox"/>
2. 申請人在健康、體能發展或學習上有否需要特別關注 ? (例如 : 癲癇症、特殊學習障礙、過度活躍症、自閉症、社交障礙等。) Does the applicant have any health, physical developmental and/or learning concerns ? (e.g. Epilepsy, Specific Learning Difficulties, Attention Deficit/Hyperactivity Disorder, Autistic Spectrum Disorder, Social Skills Difficulties, etc.)	沒有 No <input type="checkbox"/>	有 Yes <input type="checkbox"/>
3. 申請人曾否有需要接受心理或智力評估 ? 如有, 請提交評估結果。 Has the applicant undergone any education psychological evaluation ? If so, please submit details.	沒有 No <input type="checkbox"/>	有 Yes <input type="checkbox"/>
4. 申請人曾否需要服用有關治療精神、情緒或行為專注力的藥物 ? 如有, 現在是否仍需服用 ? Has the applicant been prescribed medication for attention deficit, hyperactivity, or other emotional needs ? If so, is the applicant receiving medication at this time ?	沒有 No <input type="checkbox"/>	有 Yes <input type="checkbox"/>
如以上任何一項填上“有”, 請在以下位置提供補充資料。 If the answer is “Yes” to any of the questions above, please provide details below. <hr/> <hr/> <hr/>		

(E) 家長/監護人聲明

本人明白如有任何與事實不符或虛報資料, 一經被發現, 學校宿舍委員會有權取消敝子弟的住宿資格。

**I understand that if I fail to provide accurate details of important information about this applicant, it may result in withdrawing the offer for the applicant to board at the Boarding House.**

家長 / 監護人簽名 Signature of parent / guardian : \_\_\_\_\_

申請人簽名 Signature of applicant : \_\_\_\_\_

日期 Date: \_\_\_\_\_

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 OFFICE USE ONLY

Received by \_\_\_\_\_ (Warden / Teacher-in-charge) on \_\_\_\_\_ (Date).

Result :  
 \_\_\_\_\_